



Buckfastleigh Primary School

Marking and Feedback Policy

Why is marking and feedback important?

Our primary purpose for marking children's work is to provide individualised feedback and to give clear next steps/targets to the children to ensure that they are fully aware of what they need to do to make progress and to improve the current piece of work or their work in general. At its most effective it is a continuous and formative learning conversation between child and adult or child and child (peer marking from Y2 upwards) which will be evidenced by children's written and verbal responses to marking and feedback given. There will also be evidence in books, particularly in KS2 of children reflecting on their own work and developing abilities to self-assess and comment on aspects of their own learning. This forms a valuable part of the formative assessment process in UKS2 where children are asked to reflect on their learning after each session directly impacting on teacher's planning for learning the next day.

Marking in practice

We have a consistent approach to marking and feedback across the school so that children are familiar with what is expected of them as they move from class to class. This expectation is shared at the beginning of the school year and referred to on a daily basis. Time to respond to marking is planned in to teaching sessions and children are expected to make corrections accordingly. See attached sheet for details of the non-negotiable list for KS1 and FS and KS2. This is reviewed and monitored regularly through book trawls and through team meetings.

Marking and Feedback Expectations – Jan 2020

Every piece of work must have:

- A Learning Objective
- A date – long date in English and short date in Maths

Teachers must highlight all Learning Objectives on the LO:

- Green = Objective Achieved
- Orange = Partly Achieved
- Blank = Not Achieved

Children must do a self-assessment at the end of a piece of work using a traffic light progress symbol. This would start during the year children are in Year 2.

In books, staff might use a highlighter pen in places to give specific feedback to a child.

- **Think Pink highlighting** – Think how this work could be improved. There must be an expectation that children then follow this up.
- **Groovy Green highlighting** – Fantastic! Well done!

Green Biro – feedback from the class teacher.

Purple Biro – child responding to feedback/marking.

→ EYFS and KSI to use this symbol at the top of a new page alongside the symbol of what a child needs to do next time. This is a reminder for the child for their next piece of work.

Research has shown that high quality marking and feedback has a significant positive impact on children's progress. However, the school recognises that marking takes time. Teachers need to make a professional judgement about the level of detail they mark each piece of work. Please take the following into account:

- All work in books must be at least acknowledged and the LO highlighted.
- There is no expectation that children work in their books everyday. Again, the quantity of work in books is down to teacher's professional judgement.
- Detailed feedback for the children will only have value if the child has time to look back and respond to it within an appropriate length of time. The younger the child is, the shorter this time.
- Where specific feedback has been given to an individual, teachers must be rigorous in ensuring children follow it up. This highlights the value you place on their learning.
- Please do not waste time using non-specific comments. E.g. 'Well done'
- Children do not always need a 'Next Step' comment. Marking should be specific to that individual and their needs at the time.

Marking Symbols for Improving Readers

 What you have done well

→ What you need to do next time

 = Full stops

 = Capital letters

 = Finger Spaces

line = Write on the line

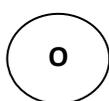
a a a = Letter size

 = Sound out your words

? = Read your work to check it makes sense

was... d... 5... = Practise this

 = This work is not acceptable

 = Oral feedback

Marking Symbols for Fluent Readers

Think Pink highlighting – Think how this work could be improved.

Groovy Green highlighting – Fantastic! Well done!

You will find these symbols in the margin or text in your book.

p ., Missed punctuation on this line. It is shown after the p

sp Spelling mistake underlined

? This doesn't make sense

T Your verbs are in the wrong tense

// New paragraph needed here



Missed capital letter is circled

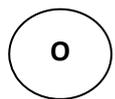


Incorrect punctuation

was... d... 5... = Practise this



= This work is not acceptable



= Oral feedback



What you have done well

→ What you need to do next time